

## Research Mentorship Agreement

**Between:**

**Mentor:** \_\_\_\_\_

**Mentee:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Overview:** *This Research Mentorship Agreement outlines the expectations and responsibilities of both the Mentor and the Mentee in their collaborative pursuit of research advancement. The objective of this agreement is to establish a supportive and productive environment for the Mentee's professional development and research advancement. Below is general language that can guide the relationship; mentors and mentees may adjust this document to fit their particular focus.*

**Terms:**

**1. Purpose of the Mentorship:**

- The Mentor agrees to provide guidance, support, and expertise to the Mentee in their research endeavors, including but not limited to grant applications, publication strategies, professional networking, and investigative methodologies.
- The Mentee agrees to actively seek guidance and feedback from the Mentor to enhance their research skills, productivity, and scholarly impact.

**2. Communication:**

- The Mentor and Mentee agree to maintain regular and open communication as necessary for the progress of research projects. This may include scheduled meetings, email correspondence, video calls, and other agreed-upon methods of communication.
- The Mentor agrees to provide timely feedback on the Mentee's research proposals, drafts, and/or other relevant materials.

**3. Commitment:**

- The Mentor agrees to allocate time and resources to support the Mentee's research activities, offering constructive criticism, advice, and mentorship.
- The Mentee agrees to actively engage in learning about and/or pursuing research activities, including conducting experiments, analyzing data, writing manuscripts, and/or pursuing funding opportunities, with guidance from the Mentor.

**4. Confidentiality:**

- Both parties agree to maintain confidentiality regarding research data, methodologies, and other sensitive information shared during the mentorship, unless explicit permission is granted to disclose such information.

**5. Goals and Expectations:**

- The Mentor and Mentee will establish clear research goals and expectations at the outset of the mentorship. These goals may include securing grants, publishing in peer-reviewed journals, presenting findings at conferences, etc.
- Regular progress assessments will be conducted to evaluate the achievement of these goals and adjust as necessary.

**6. Duration and Termination:**

- This Research Mentorship Agreement will remain in effect until \_\_\_\_\_ unless terminated earlier by mutual agreement or by either party with reasonable notice.
- Either party may terminate this agreement by providing \_\_\_\_\_ days' written notice to the other party.

**7. Professional Conduct:**

- Both parties agree to maintain professionalism and mutual respect throughout the mentorship relationship, honoring each other's expertise, perspectives, and time commitments.

**8. Evaluation and Feedback:**

- The Mentor and Mentee agree to provide constructive feedback to each other and to the Office of Research, Grants, and Sponsored Programs at the end of the \_\_\_\_\_ academic year to enhance the quality of the research mentorship experience.

**Signatures:**

By signing below, the Mentor and Mentee acknowledge that they have read, understood, and agree to abide by the terms and conditions outlined in this Research Mentorship Agreement.

**Mentor's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mentee's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please complete this form during your first mentee-mentor contact if you believe that you will establish future meetings. Return one copy to Natalie Sweet by email at [Natalie.sweet@lmunet.edu](mailto:Natalie.sweet@lmunet.edu) or by interoffice mail to Natalie Sweet, ORGSP, Grant-Lee 107.*