

Professional Phase Application Instruction and Checklist

1. All students applying/qualifying for admission to the professional phase of the Doctor of Physical Therapy Program must submit the following documents by **April 30, 2021** first via email to:

DPTKnoxville@LMU.net.edu

Upon receipt you will be notified of any problems with your application (e.g., inability to open documents, missing pages, lack of signatures, etc.). If all aspects are complete, you may be notified that sending in a paper copy is NOT necessary. If a paper copy is needed, please send via mail to:

Lincoln Memorial University

**Doctor of Physical Therapy Program – Attn: Ms. Jill Townsend
DeBusk College of Osteopathic Medicine
9737 Cogdill Road, Knoxville, TN 37932**

- a. A completed **LINCOLN MEMORIAL UNIVERSITY – DOCTOR OF PHYSICAL THERAPY Professional Phase Application form (Parts I and II)**

Students enrolled in the BS/DPT program at LMU are required to satisfactorily complete the liberal arts core requirements for the Exercise and Rehabilitation Science Major including all pre-professional coursework by the close of the Spring 2021 semester prior to entrance into the professional phase of the program in the Summer 2021.

Students entering the professional phase of the program must be on schedule to complete requirements for a baccalaureate degree by the end of the first year of the professional phase of the program (or have already completed baccalaureate degree at the time of application).

Note: ALL overall and science GPAs will be updated by registrar and reported to the Physical Therapy Program at the conclusion of the spring semester.

- b. A completed **CLINICAL OBSERVATION VERIFICATION FORM*****

Verification of sixty (60) hours of physical therapy clinical exposure with 20 of these hours in an in-patient or extended care facility; 20 hours in an outpatient orthopedic setting; 20 hours in the setting of student's choice. These remaining 20 hours can be either be divided between settings or they can be in a setting in which hours were previously completed. These hours may be volunteer and/or employment hours in a physical therapy setting under the supervision of a licensed physical therapist. Signatures of supervising clinician required (if unable to obtain a signature, information must be included that will allow for verification of hours – see form).

*****NOTE: These hours have been waived due to COVID-19. If you have completed hours, please submit this form as they will NOT count against you.**

- c. Two character references (for LMU BS/DPT and transfer/change of major students) or three character references (Post-baccalaureate entry students applying for admission to inaugural Class of 2023) are required (one must be from a physical therapist). The others can be from an academic advisor, professor, employer, or coach. Please instruct references to send the forms and accompanying letter if applicable, DIRECTLY to the University. Letters included in the application materials will NOT be accepted.
- d. A personal statement (brief narrative describing your goals/philosophy related to personal, academic, professional and community service development, interest in physical therapy, and relative background in an allied health profession such as physical therapy). *500 words maximum.*
- e. Transcripts from all degree granting institutions.

College: Official transcripts are required for all courses taken from every institution (including coursework that was transferred from a junior/community college). They should be emailed to DPTKnoxville@LMU.net DIRECTLY from the institution. For LMU BS/DPT students, program staff will have access to transcripts at time of application and the do not need to be emailed separately.

College Transcripts from Non-U.S. Schools: Secure a course-by-course report from Educational Credential Evaluator (www.ece.org). The evaluation must list course-by-course hours and grades.

2. Upon admission to the professional phase of the Physical Therapy Program, students will attend an orientation meeting held during the first week of classes in the Summer 2021. Students will receive an introduction to the Doctor of Physical Therapy Program faculty and be introduced to their assigned academic advisors and the program's advisement procedures.
3. Please retain a copy of your application in its entirety for your records. Also, please include this completed checklist with your application materials upon submission.
4. **Terms of Conditional Acceptance:** Notification of acceptance will occur approximately 2 weeks after a student is interviewed. This acceptance, however, is conditional and depends upon a favorable decision from CAPTE regarding candidacy. Notification of CAPTE's decision will occur in late April/early May at which time, students will be immediately notified and will then be permitted to enroll in classes.

We look forward to reviewing your materials. Please contact us at DPTKnoxville@LMU.net with any questions or concerns.