## What should a CSA do?

When a CSA receives crime information reportable under the Clery Act, they will submit a CSA report.

CSAs simply report what they know.

If a CSA is unsure if the incident is a Clery crime, if it happened on a Clery location, or if it was even a crime at all, they will still report the incident.

The Clery office will decide the classification of the crime and how it should be categorized.

The Clery office may contact the CSA for additional information if necessary.

As always, people and their safety are our main concern, in addition to reporting, CSAs will assist the victim in obtaining help if needed such as <u>medical</u>, <u>or counseling services</u>.