

**Professional Phase Application Instruction and Checklist**

All LMU students applying/qualifying for admission to the professional phase of the Doctor of Physical Therapy Program must complete the online application via Qualtrics and submit the following documents by **December 1** via email to:

**DPTKnoxville@LMU.net.edu**

Upon receipt you will be notified of any problems with your application (e.g., inability to open documents, missing pages, lack of signatures, etc.). In the event that a paper copy is needed, you will be contacted by the program and asked to please send via mail to:

**Lincoln Memorial University  
Doctor of Physical Therapy Program  
DeBusk College of Osteopathic Medicine  
9737 Cogdill Road  
Knoxville, TN 37932**

- a. A completed **LINCOLN MEMORIAL UNIVERSITY – DOCTOR OF PHYSICAL THERAPY Professional Phase Online Application**

LMU students enrolled in the undergraduate GPA or BS/DPT program at LMU are required to satisfactorily complete the liberal arts core requirements for the Exercise and Rehabilitation Science Major including all pre-professional coursework by the close of the Spring semester prior to entrance into the professional phase of the program in the Summer.

LMU students entering the professional phase of the program must be on schedule to complete requirements for a baccalaureate degree by the start of the program.

**Note: ALL overall and science GPAs will be updated by registrar and reported to the Physical Therapy Program at the conclusion of the spring semester.**

- b. A completed **CLINICAL OBSERVATION VERIFICATION FORM\*\*\***

Verification of forty-five (45) hours of physical therapy clinical exposure with 15 of these hours in an in-patient or extended care facility; 15 hours in an outpatient orthopedic setting; 15 hours in the setting of student's choice. These remaining 15 hours can be either be divided between settings or they can be in a setting in which hours were previously completed. These hours may be volunteer and/or employment hours in a physical therapy setting under the supervision of a licensed physical therapist. Signatures of supervising clinician required (if unable to obtain a signature, information must be included that will allow for verification of hours – see form).

**\*\*\*NOTE: Please see the website for most recent updates regarding observation hours.**

- c. Three character references are required (please see website for list of qualifying reference sources). Please instruct references to send the forms and accompanying letter if applicable, DIRECTLY to the program via email: [DPTKnoxville@LMU.net.edu](mailto:DPTKnoxville@LMU.net.edu). Letters submitted by student applicants will NOT be accepted.
  
- d. A personal statement (brief narrative describing your goals/philosophy related to personal, academic, professional and community service development, interest in physical therapy, and relative background in an allied health profession such as physical therapy) should be included in the online Qualtrics application. *500 words maximum*.
  
- e. Transcripts from all degree granting institutions.

**College:** Official transcripts are required for all courses taken from every institution (including coursework that was transferred from a junior/community college). They should be emailed to [DPTKnoxville@LMU.net.edu](mailto:DPTKnoxville@LMU.net.edu) DIRECTLY from the institution. For LMU undergraduate GPA and BS/DPT, program staff will have access to transcripts at time of application and they do not need to be emailed separately.

**College Transcripts from Non-U.S. Schools:** Secure a course-by-course report from Educational Credential Evaluator ([www.ece.org](http://www.ece.org) ). The evaluation must list course-by-course hours and grades.

We look forward to reviewing your materials. Please contact us at [DPTKnoxville@LMU.net.edu](mailto:DPTKnoxville@LMU.net.edu) with any questions or concerns.